VAN ZANDT COUNTY EMERGENCY SERVICE DISTRICT #4

MINUTES April 15, 2025

**Present:** Commissioners: Scott Davenport, Ray Thomason, and Jerry Hill

Absent**:** Teresa Byrd and Robert Tisdale

WPVFD: Ed Leipply

1. **Call meeting to order.** President Scott Davenport declared a quorum was present and called the meeting to order at 6:01 PM.
2. **Pledge of Allegiance and invocation.** Scott Davenport led the pledge and Ed Leipply led the invocation.
3. **Public Comment: Citizens to be heard;** No one from the public was present.
4. **Recognition of ESD/VFD Volunteers.** Six firefighters will be attending summer classes. The tuition, room and board will be reimbursed from a grant provided by HB 2604.
5. **Discussion of items for North Sub-station;** Kevin Alexander was waiting on Sammy, the plumber, to complete his estimate. The plumbing costs will be $12,500. This includes everything – the outside, interior, and the lift station to pump it that far. The electrician will need to provide the junction box. Trinity Valley Electric will provide the meter box. We will pay Trinity Valley for the transformer, pole, and wires. If we purchase from Trinity Valley they will cover any repairs or replacements.

The dirt work will be $5000 and start next week. Ed Leipply will call the church to let them know. Scott will contact Kevin Alexander to get him started and give him a timeline for completion.

The concrete for the building will be poured first and then the apron. Ed will measure for the apron before it is poured. A back door will be added for ventilation and safety.

Ray Thomason will contact South Tawakoni Water to let them know and ask if any additional items are needed.

This item will remain on the agenda.

1. **Discuss 3-5 year plan for the ESD with plan for replacing PAC/Bunker gear**: Ray asked if the ESD will budget for the new bunker gear or if that needs to be included in the VFD budget. Scott Davenport said the ESD would budget for the bunker gear. Ed reported he had a quote for an annual contract for service of the bay/garage doors for all three stations. JMITCH will provide service for all the doors for $1,000 per year. This will include service calls for a broken part with the ESD only paying for the parts. Ed will request a contract for service. This will be a line item added to the ESD budget.

The drum door at the South Station needs to be replaced with a garage door that can operate with a remote. Scott will talk with Kevin Alexander and see if he could give of a deal on a garage door in exchange for the current drum door.

This item will remain on the agenda.

7. **Report from Treasurer Jerry Hill;**

a) The Operating account balance is $458,878.91, the ESD Asset Allocation fund balance is $21,054.72, and the Emergency fund balance is $23,449.47 with 2 CD’s that each have about $162,000.

b) Monthly Budget Report: Kristie provided the bank statements for March and reports with utilities, and collected funds. The ESD has collected $920,903.70 so far this year. There were no questions.

8. **Report from VFD Chief Ed Leipply on current status of the VFD including:**

a) Current status of equipment: All the equipment is running and in service. The problems with the door at Bay 7 have been repaired. He reported he is planning to open weekend coverage for the station, but his current budget should cover the cost. This will allow firefighters that cannot sign up for weekday coverage, due to other jobs, to have an opportunity to cover a shift.

b) Monthly Run Report: Chief Leipply reported 74 calls for March. The calls included 21 Fires, 35 Rescues, 8 Motor Vehicle Accidents, 1 Hazmat, and 9 Other type calls.

c) Monthly Budget Report; Chief Leipply provided a budget report as of March 31, 2025.

9. **Consent Agenda;** Ray Thomason moved to approve the minutes from the March 18, 2025 meeting. Jerry Hill seconded the motion. The motion passed unanimously.

10. **Agenda items for the next meeting on May 20, 2025;** The May meeting will include update for the North Sub-station and continued planning towards 3-5 year plan for the ESD.

11. **Adjourn;** Ray Thomason moved to adjourn at 6:35 PM. Jerry Hill seconded the motion. The motion passed unanimously.

By: Kristie Jones

Clerk, Van Zandt Emergency Service District 4