VAN ZANDT COUNTY EMERGENCY SERVICE DISTRICT #4

MINUTES FROM May 21, 2024

**Present:** Commissioners: Scott Davenport, Jerry Hill, Ray Thomason, Teresa Byrd, and Robert Tisdale

WPVFD: Ed Leipply

1. **Call meeting to order.** President Scott Davenport declared a quorum was present and called the meeting to order at 6:00 PM.
2. **Pledge of Allegiance and Invocation.** Scott Davenport led the Pledge of Allegiance and Ray Thomason led the Invocation.
3. **Public Comment: Citizens to be heard.** No one was present to speak.
4. **Recognition of ESD/VFD Volunteers.** There were no recognitions this month.
5. **Information on purchasing a Water Tender Truck, take action if necessary**. Ed Leipply presented the proposal for purchasing a Pierce-Commercial Freightliner M2-106 FXT that is already in production. This water tender truck would be available for delivery in October or November. The cost for the truck would be $519,785.00 with an additional $60,000.00 needed to outfit it. Part of the additional equipment will come from Siddons-Martin and some will be sourced from other vendors to keep the cost down. A water tender truck can be built to order but the cost would be approximately 12% more with a 2-3 year wait time. If a north sub-station is acquired, this water tender will go there to help with the District’s ISO rating. It would be equipped to be another engine that holds 2,100 gallons of water. During discussion, it was decided if this truck was to be purchased, the ESD would need a loan for $500,000.00 and pay the additional $80,000.00 from the Operating Account. Scott said he would rather get a loan from City National Bank than Government Capital and the decision is contingent on obtaining a loan. Teresa Byrd asked about any other future expenses. Ray Thomason said the department will need to add an additional $25,000 to their budget to start replacing 2 air packs per year in the future. Robert Tisdale moved to have Scott sign the letter of intent to purchase the water tanker for $519,785.00 and talk to Dean at City National Bank about a loan for $500,000.00. Teresa Byrd seconded the motion. Jerry Hill and Ray Thomason also agreed. The motion passed unanimously.
6. **Any information on land for a North Sub-station**. Robert Tisdale wondered if the church at 1395 and 47 N might have a spot that could be a possibility. Ed said he is working on a few leads. This item will remain on the agenda.

7. **Report from Treasurer Jerry Hill;**

a) The Operating account balance as of April 30, 2024 was $304,854.07, the ESD Asset Allocation fund balance is $70,970.39, and the Emergency fund balance is $23,401.47 with 2 CD’s that each have about $154,000.

b) Monthly Budget Report: Kristie provided a current Balance Sheet dated October 1, 2023 through May 21, 2024, report for deposited tax funds YTD, and copies of the bank statements. There were no questions.

8. **Report from VFD Chief Ed Leipply on current status of the VFD including:**

a) Current status of equipment: All the trucks are currently in service. The new engine is great.

b) Monthly Run Report: Chief Leipply reported 70 calls for April. The calls included 3 Structure Fires, 1 Vehicle Fire, 2 Motor Vehicle Accidents, 49 EMS, and 15 Other type calls.

c) Monthly Budget Report including 2023/2024 Budget: Chief Leipply submitted his financial report and annual budget report for October 1, 2023 through April 30, 2024.

9. **Consent agenda;**

a) Reading (if requested) and approval of the April 16, 2024 Meeting Minutes; Jerry Hill moved to approve the minutes from April 16, 2024. The motion was seconded by Teresa Byrd. The motion passed unanimously.

10. **Agenda items for the next meeting on June 18, 2024;** Potential land purchase or lease for a sub-station on 47 N towards the State Park.

11. **Adjourn;** Jerry Hill moved to adjourn at 6:38 PM. The motion was seconded by Teresa Byrd. The motion passed unanimously.

By: Kristie Jones

Clerk, Van Zandt Emergency Service District 4