VAN ZANDT COUNTY EMERGENCY SERVICE DISTRICT #4

MINUTES July 16, 2024

**Present:** Commissioners: Scott Davenport, Jerry Hill, Robert Tisdale, and Teresa Byrd

WPVFD: Ed Leipply

1. **Call meeting to order.** President Scott Davenport declared a quorum was present and called the meeting to order at 6:02 PM.
2. **Pledge of Allegiance and Invocation.** Scott Davenport led the Pledge of Allegiance and Invocation.
3. **Public Comment: Citizens to be heard.** No one was present to speak.
4. **Recognition of ESD/VFD Volunteers.** Four firefighters attended Municipal Fire Training at Texas A & M Fire School.
5. **Update on the purchase of a Water Tender Truck, take action if necessary**; The truck is on schedule to be here by the end of the year.
6. **Any information on land for a North Sub-station, take action if necessary;** Ed Leipply met with the minister, Fred Cooper, from Bright Star Baptist Church, 6833 FM 1395, near 47N. They are scheduled to have a business meeting and vote on allowing ESD 4 to put a North Sub-station on their property very soon.

7. **Report from Treasurer Jerry Hill;**

a) The Operating account balance is $267,489.53, the ESD Asset Allocation fund balance is $70,994.11, and the Emergency fund balance is $23,414.30 with 2 CD’s that each have about $157,000.

b) Monthly Budget Report: Kristie provided a current Balance Sheet dated October 1, 2023 through July 16, 2024, report for deposited tax funds YTD, utilities paid for fiscal year, and copies of the bank statements. There were no questions.

8. **Report from VFD Chief Ed Leipply on current status of the VFD including:**

a) Current status of equipment: Engine 2 (old engine is in service at Station 2. All the other trucks are currently in service. The new engine is great. Ed is in discussions about he radio system for the new Water Tender. The quote for the County to install before the end of the year was $4,655.57, however, the invoice the Fire Department received was for $7,207.57. Next month the agenda will include the disposition of Booster 1. Ed is looking into a recall on the Dodge purchased from Grapevine Dodge.

b) Monthly Run Report: Chief Leipply reported 93 calls for June. The calls included 2 Structure Fires, 4 Grass Fires, 5 Vehicle Fires, 8 Motor Vehicle Accidents, 55 EMS, and 19 Other type calls.

c) Monthly Budget Report including 2023/2024 Budget: Chief Leipply submitted his financial report and annual budget report for October 1, 2023 through June 2024. He is working on the 2024-25 budget and will submit is for discussion at the August meeting.

Scott Davenport asked about filing insurance on accidents that do not involve ESD 4 citizens. Scott shared some information given to him by his uncle in Houston. Ed said he has considered hiring someone to file on insurance for the Department. He would like to speak with Scott’s uncle about their procedures.

9. **Set meeting date for 2024-25 Budget Discussion**; The budget meeting will take place before the August 20, 2024 meeting or possibly a date before the regular meeting if the ESD receives the summary of Certified Tax Rolls.

10. **Consent agenda;**

a) Reading (if requested) and approval of the June 18, 2024 Meeting Minutes; Jerry Hill moved to approve the minutes from June 18, 2024. The motion was seconded by Teresa Byrd. The motion passed unanimously.

11. **Agenda items for the next meeting on August 20, 2024;** North sub-station, disposition of Booster 1, ESD 2024-25 budget, VFD 2024-25 budget, and proposal of tax rate..

12. **Adjourn;** Robert Tisdale moved to adjourn at 6:42 PM. The motion was seconded by Teresa Byrd. The motion passed unanimously.

By: Kristie Jones

Clerk, Van Zandt Emergency Service District 4