

Van Zandt County  
Van Zandt County Fire Marshal's Office  
24634 State Highway 64  
Canton, Texas 75103



Kevin Pamer  
Fire Marshal  
Phone: (903) 567-6026  
firemarshal@vanzandtcounty.org

## GAME ROOM PERMIT CHECK LIST

- Completed/Notarized Game Room application \_\_\_\_\_
- Floor plan \_\_\_\_\_
- Certified copy of assumed name certificate \_\_\_\_\_
- Articles of Incorporation \_\_\_\_\_
- Copy of applicant's government issued ID \_\_\_\_\_
- Lease agreement or proof of ownership \_\_\_\_\_
- List of all employees with copies of ID's \_\_\_\_\_
- Texas Comptroller Form (subsection 2.1(c)(9)(V)) \_\_\_\_\_
- Copy of State of TX Coin-Operated Machine Records \_\_\_\_\_
  - Manufacturer \_\_\_\_\_
  - Serial number \_\_\_\_\_
  - Type of machine \_\_\_\_\_
  - Tax stamp \_\_\_\_\_
- Applicants EIN \_\_\_\_\_
- Fire and Life Safety Inspection Application \_\_\_\_\_
- Fee(s) paid to clerk's office
  - Game Room Application \_\_\_\_\_ (\$1,000.00)
  - Game Machine(s) \_\_\_\_\_ (\$15.00 each)
  - Fire & Life Safety Inspection \_\_\_\_\_ (Based off SQFT)



Permit Number: VZC\_\_\_\_ - Pct\_\_\_\_\_  
Date Issued: \_\_\_\_\_  
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## APPLICATION FOR A PERMIT TO OPERATE A GAME ROOM

### Section 1: Verification Requirement

Please read the following acknowledgments and sign the attached verification. It is a requirement for your game room application to read this document and sign the attached verification. An application will not be considered if this requirement is not met.

In making this application, you, the Applicant, hereby acknowledging the following:

- 1) You have read, fully understand, and agree to comply with the Van Zandt County Game Room Regulations as adopted by the Van Zandt County Commissioners Court July 6, 2022, which became effective July 6, 2022 (hereinafter referred to as the "Regulations").
- 2) You are an "Owner" of the game room you are attempting to permit as that term is defined by 1.4(c) of the regulations.
- 3) The business establishment you are attempting to permit is in fact a "Game Room" as that term is defined by Subsection 1.4(a) of the regulations.
- 4) You have disclosed to identity of all "Owner(s)," "Operator(s)," employee(s), agent(s), and any other individual(s), proprietorship(s), corporation(s), association(s), or other legal entity(s) acting for, or acting for, or acting on behalf of the game room along with a photocopy of their driver's license or government-issued identification and incorporation papers as applicable, and authorizations for criminal background checks as required by Section 3.8.
- 5) You have not withheld any pertinent information that relates to the Game Room Permit Application under the penalty as defined under Section 37.02 of the Texas Penal Code.
- 6) You understand that making a misleading statement on this Game Room Permit Application; providing false, fraudulent, or untruthful information on this Game Room Application; and/or withholding pertinent information on this Game Room Application will result in denial or revocation of the Game Room Permit pursuant to Subsection 2.2(b)(2) and Subsection 2.2(d)(2) of the regulations.
- 7) You swear and affirm that all the information provided in this game room application is true and correct under the penalty of perjury as defined under Section 37.02 of the Texas Penal Code.
- 8) You swear and affirm that you have not misrepresented any information on this Game Room Application and understand that any misrepresentation on this game room application is a third-degree felony offense as defined under Section 37.10 of the Texas Penal Code.

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VERIFICATION

STATE OF TEXAS                    §  
   §  
COUNTY OF VAN ZANDT       §

BEFORE ME, the undersigned Notary Public, on this day personally appeared by me duly sworn, \_\_\_\_\_, an "Owner" and Applicant" of \_\_\_\_\_ Game Room located at \_\_\_\_\_, and on his/her oath deposed, said that he/she swears that:

- 1) He/she has read the above acknowledgements, fully understands the above acknowledgements, and swears that the above acknowledgements are true and correct as they pertain to this Game Room Application
- 2) The information provided in the game room application is true and correct
- 3) All pertinent information has been disclosed in making this Game Room Application

\_\_\_\_\_  
Owner/Applicant of Game Room

SUBSCRIBED AND SWORN TO BEFORE ME on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, to certify which witness my hand and seal.

\_\_\_\_\_  
NOTARY PUBLIC  
IN AND FOR  
THE STATE OF TEXAS

My Commission Expires:    (seal)  
\_\_\_\_\_



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**NOTE: All the definitions and provisions contained in the Regulations are hereby incorporated in this Game Room Application by reference.**

## **Section 2: Application Requirements**

### **2.1 Game Room Permit Required**

As outlined in the Regulations, it is unlawful for a person to operate a Game Room or maintain a Game Room that has not been issued a permit pursuant to the Regulations. Any violation of the Regulations shall be assessed a civil penalty of \$10,000.00 for each violation. Each day that a violation continues constitutes a separate ground for recovery.

### **2.2 Applicant Must Apply in Person**

Pursuant to Subsection 2.1(b)(1) of the regulations, you shall apply in person, no mail in applications will be accepted. Please check with the Game Room Permit Administrator to obtain the hours in which an application can be submitted.

### **2.3 Fee Schedule**

Pursuant to Subsection 2.1(b)(2) of the regulation, the following fee schedule applies to Game Room Permit applications:

- Application for a Game Room Permit: \$1,000.00

*\*Payments are to be made by either check or money order only Make all checks payable to Van Zandt County.*

### **2.4 Incomplete Application Shall NOT be Accepted**

Pursuant to Subsection 2.1(b)(3), of the regulations, incomplete applications shall not be accepted. The application process will begin once a completed application has been submitted.

- Fill out the entire application, including the verification page, and submit it, in person, to the Game Room Permit Administrator
- Provide all the necessary information required by this application and the regulations; and
- Provide all the required documentation and information listed in Subsection 2.1(c)(1)-(11) of the Regulations.

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## 2.5 A Receipt is Not a Game Room Permit

Pursuant to Subsection 2.1(b)(4), a receipt shall be provided upon the submission of the application fee. A receipt showing payment is not a game room permit.

## 2.6 Inspection Process

Pursuant to Subsection 2.1(b)(5) of the regulations, once a complete application has been received, the Game Room Permit Administrator will conduct up to the three (3) inspections of the Applicant's proposed game room to ensure compliance with these Regulations. You, the Applicant must be present during these inspections. It is also your responsibility to provide an interpreter if necessary, during these inspections.

Pursuant to Subsection 2.1(b)(6), you have ninety days from the initial inspection to complete the inspection process. Failure to complete the inspection process within these ninety days shall result in denial of the application. It is your responsibility to ensure the process is completed in the requisite ninety days.

## 2.7 Duty to Comply with the Regulations

If you are issued a Game Room Permit pursuant to the Regulations, you have a duty to comply with all the provisions contained in the Regulations. Any violation of Section 2 or 3 of the Regulations can result in suspension or revocation of your Game Room Permit.

If you or any other Owner, Operator, employee, agent, and/or any other individual acting for, or acting on behalf of your proposed Game Room violates any offense outlined in Subsection 2.2(b)(1) or Subsection 3.12(a) of the Regulations, your Game Room Permit will be immediately revoked. Additionally, if any violation of any offense outlined in Subsection 2.2(b)(1) of Subsection 3.12(b) of the regulations occurs on the premises of your Game Room, your Game Room permit will be immediately revoked.

By signing this document, you acknowledge that you have read and understand application requirements listed above and any other requirements not listed above but are set forth in the Regulations.

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Signature of Applicant

---

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### 3.1 Applicant Information

Entity Name if not a natural person: \_\_\_\_\_

Full Legal Name: \_\_\_\_\_  
Last Name First Name Middle/Maiden Name

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Height: \_\_\_\_ ft \_\_\_\_ in Weight: \_\_\_\_\_ lbs

Eye Color: \_\_\_\_\_

Social Security Number: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Driver's License Number: \_\_\_\_\_

Identification Care Number: \_\_\_\_\_

Scars/Marks/Tattoos: \_\_\_\_\_  
\_\_\_\_\_

#### Present Address

\_\_\_\_\_ Apt No: \_\_\_\_\_

City: \_\_\_\_\_

State/Zip: \_\_\_\_\_

#### Phone

- Home \_\_\_\_\_
- Cell \_\_\_\_\_
- Business \_\_\_\_\_

#### Email Address

\_\_\_\_\_ @ \_\_\_\_\_

**A photocopy of the Applicant's valid driver's license and/or identification care, along with a photocopy of the Applicant's Social Security Care must be attached.**

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### 3.2 Individual

If you are attempting to permit your proposed Game Room as an individual, confirm by signing below. By signing below, you are also acknowledging that you understand that if you are issued a Game Room Permit it is not transferable, assignable, or divisible. A Person commits a "Class A misdemeanor" if they intentionally or knowingly transfer, assign, or divide a Game Room permit or attempt to do so. Further, they shall be assessed a civil penalty not to exceed \$10,000.00 per violation. Each permit transferred, assigned, or divided or attempted to transfer, assign, or divide being considered a separate violation.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

(By signing this document, you acknowledge that the information provided above is true and correct under the penalty of Perjury as defined by Chapter 37.02 of the Texas Penal Code. Additionally, providing false information on this document is a third-degree felony under Section 37.10 of the Texas Penal Code. Further, you are hereby acknowledging that the above listed individuals are "Owner(s)" of the Game Room you are attempting to permit as the term is defined by section 1.4(c) of the Regulations.)



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### 3.3 Partnership

In making this application, if you contend that the Game Room you are attempting to permit will be operated as a partnership, you are required to provide the information requested below and the documents required under Section 2.1(c) of the Regulations. Provide the proposed partner's name, date of birth, present residential address, telephone numbers and a description of how that individual is an "Owner" of the proposed Game Room. Please use the specific language contained Subsection 1.4(k) of the Regulations for your description—i.e., he/she is an "Owner" of the proposed Game Room because he/she signed an alarm permit for the proposed Game Room. A photocopy of the proposed partner's driver's license or identification card and social security card shall be provided.

Name	Date of Birth	Present Residential Address	Home, Business, and Cell Phone Number(s)	Description

\_\_\_\_\_  
 Signature of Applicant \_\_\_\_\_  
 Date

(By signing this document, you acknowledge that the information provided above is true and correct under the penalty of Perjury as defined by Chapter 37.02 of the Texas Penal Code. Additionally, providing false information on this document is a third-degree felony under Section 37.10 of the Texas Penal Code. Further, you are hereby acknowledging that the above listed individuals are "Owner(s) of the Game Room you are attempting to permit as the term is defined by section 1.4(c) of the Regulations.)

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### 3.4 Corporation

In making this application, if you contend that the Game Room you are attempting to permit will be operated as a corporation, you are required to provide the information requested below and the documents required under Section 2.1(c) of the Regulations.

Name of Corporation: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_

Business Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_

Business Phone No.: \_\_\_\_\_ Business Email Address: \_\_\_\_\_

Registered Agent: \_\_\_\_\_

Address of Registered Agent: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_

Provide a complete and accurate list of all directors, officers, agents and shareholders with more than ten percent of the outstanding shares. A photocopy of the individual's driver's license or identification card and social security card shall be provided.

Name	Date of Birth	Present Residential Address	Description of Role with Corp.

\_\_\_\_\_  
 Signature of Applicant

\_\_\_\_\_  
 Date

(By signing this document, you acknowledge that the information provided above is true and correct under the penalty of Perjury as defined by Chapter 37.02 of the Texas Penal Code. Additionally, providing false information on this document is a third-degree felony under Section 37.10 of the Texas Penal Code. Further, you are hereby acknowledging that the above listed individuals are "Owner(s) of the Game Room you are attempting to permit as the term is defined by section 1.4(c) of the Regulations

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#### Section 4: Game Room Information

Name of Game Room: \_\_\_\_\_

#### Location of Game Room

Street \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

#### Phone Numbers

Business: \_\_\_\_\_

Applicant's: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

(By signing this document, you acknowledge that the information provided above is true and correct under the penalty of Perjury as defined by Chapter 37.02 of the Texas Penal Code. Additionally, providing false information on this document is a third-degree felony under Section 37.10 of the Texas Penal Code. Further, you are hereby acknowledging that the above listed individuals are "Owner(s) of the Game Room you are attempting to permit as the term is defined by section 1.4(c) of the Regulations.)



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Section 5: Disclosures

5.1 "Owner(s)"

In the chart below, disclose ALL other "Owner(s)" of your proposed game room as that term is defined by Subsection 1.4(c) of the regulations. You are required to give the individual's full name, date of birth, present residential address, and telephone numbers. If the "Owner(s)" is a legal entity, provide its full legal name and present business address.

Also, you are required to describe how that individual is an "Owner" of your proposed Game Room. You must use the specific language contained Subsection 1.4(c) of the regulation for your description – i.e., he/she is an "Owner" of the proposed game room because he/she signed an alarm permit for the proposed game room. You are also required to provide a photocopy of the individual(s) driver's license or government issued identification. If the "Owner(s)" are a legal entity, you are required to provide a photocopy of that entity's incorporation papers.

Name	Date of Birth	Present Residential Address	Home, Business, and Cell Phone Number(s)	Description

\_\_\_\_\_  
 Signature of Applicant

\_\_\_\_\_  
 Date

(By signing this document, you acknowledge that the information provided above is true and correct under the penalty of Perjury as defined by Chapter 37.02 of the Texas Penal Code. Additionally, providing false information on this document is a third-degree felony under Section 37.10 of the Texas Penal Code. Further, you are hereby acknowledging that the above listed individuals are "Owner(s) of the Game Room you are attempting to permit as the term is defined by section 1.4(c) of the Regulations.)



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Pursuant to Subsection 3.8(c), in making this application and signing the verification below, you certify that you, the Applicant, and none of the other Owner(s), employee(s), agent(s), and/or any other individual(s) acting for, or acting on behalf of the Game Room have been convicted of any level of any offense listed in Subsection 2.2(b)(1) of the Regulations.

STATE OF TEXAS            §  
   §  
COUNTY OF VAN ZANDT   §

BEFORE ME, the undersigned Notary Public, on this day personally appeared by me duly sworn, \_\_\_\_\_, an "Owner" and "Applicant" of \_\_\_\_\_ Game Room located at \_\_\_\_\_, and on his/her oath deposed, said that he/she swears none of the other Owner(s), Operator(s), employee(s), agent(s) and/or any other individual(s) acting for, or acting on behalf of \_\_\_\_\_ Game Room have been convicted of any level of any offense listed in Subsection 2.2(b)(1) of the Regulations.

\_\_\_\_\_  
An "Owner" and "Applicant" of \_\_\_\_\_ Game Room

SUBSCRIBED AND SWORN TO BEFORE ME on the \_\_\_ day of \_\_\_\_\_, 20\_\_\_, to certify which witness my hand and official seal.

\_\_\_\_\_  
NOTARY PUBLIC  
IN AND FOR  
THE STATE OF TEXAS

My Commission Expires: (seal)  
\_\_\_\_\_

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Please use this page of the Game Room Application in order to explain or add any information you feel is pertinent.

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Signature of Applicant

Date

(By signing this document, you acknowledge that the information provided above is true and correct under the penalty of Perjury as defined by Chapter 37.02 of the Texas Penal Code. Additionally, providing false information on this document is a third-degree felony under Section 37.10 of the Texas Penal Code.)

Kevin Palmer  
Fire Marshal



**FIRE AND LIFE SAFETY APPLICATION**

<p><b>Facility Information</b></p> <p>Name: _____</p> <p>Address: _____</p> <p>Phone number: _____</p>	<p><b>Contact Information</b></p> <p>Name: _____</p> <p>Phone number: _____</p> <p>Email address: _____</p>	<p><b>DEPT. USE ONLY</b></p> <p>Date submitted: _____</p> <p>Fee \$ _____ ( ) paid</p> <p>Receipt # _____</p> <p>FI _____</p>
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**TYPE OF PERMIT AND SERVICES**

<input type="checkbox"/> NEW CONSTRUCTION	<input type="checkbox"/> Certificate of Compliance	<input type="checkbox"/> Hospital / Nursing Homes
<input type="checkbox"/> FIXED PIPE SYSTEM	<input type="checkbox"/> Fireworks Stand	<input type="checkbox"/> Other 24-Hour Care Facility
<input type="checkbox"/> FIRE ALARM SYSTEM	<input type="checkbox"/> Fireworks Public Display	<input type="checkbox"/> Mass Gathering
<input type="checkbox"/> FIRE PROTECTION SYSTEMS	<input type="checkbox"/> Mobile Food Unit	<input type="checkbox"/> Game Room
<input type="checkbox"/> PRE-SUBMITTAL REVIEW	<input type="checkbox"/> Kitchen Hood System	<input type="checkbox"/> Game Room (Machines)
<input type="checkbox"/> REINSPECTION & RETESTING	<input type="checkbox"/> Spray Booth Installation	<input type="checkbox"/> Teir II (Annual)
<input type="checkbox"/> DUPLICATE PERMIT	<input type="checkbox"/> Hot Works (per project)	<input type="checkbox"/> Re-Inspection
<input type="checkbox"/> TABC LICENSE INSPECTION	<input type="checkbox"/> Foster Home / Group Home	
<input type="checkbox"/> FIRE WATCH / STANDBY	<input type="checkbox"/> Daycare Centers	<input type="checkbox"/> OTHER _____
<input type="checkbox"/> FIRE SPRINKLER		

Details regarding the above request must be provided when application is made and whenever requested by the Fire Marshal. It is the applicant's responsibility to ensure that conditions are in accordance with applicable codes and regulations. No work is to commence until plans are approved and a permit is issued. Violation of work without a permit can result in the issuance of a fine, permit revocation or both. Approved drawing, plans, and or details must always remain present at the location of the project.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

<input type="checkbox"/> Plans Review:	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
<input type="checkbox"/> Inspection Date:	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
<input type="checkbox"/> Re-Inspection Date(s):	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
<input type="checkbox"/> Re-Inspection Date(s):	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail
Permit Approved by: _____ Date: _____		